



Social Worker — Job Description

About Joseph House

Grounded in the Catholic vision of the human person, Joseph House is a residential re-entry community in Tallahassee, FL. We create communities of welcome where men returning from incarceration encounter the healing of home, authentic relationships, and clinical excellence in trauma-informed care. We operate on a non-discriminatory, nonsectarian basis and welcome staff of all backgrounds and beliefs who share our commitment to human dignity, equality, and second chances.

Position Overview

- **Role:** Social Worker (Full-Time Exempt)
- **Location:** On-site — Tallahassee, Florida (with local community navigation)
- **Compensation:** \$50,000 – \$60,000/year + Generous PTO & Diocesan Benefits (Medical, Dental, Vision, HSA with employer contributions, employer-paid Long-Term Disability & Life Insurance, and 401(k) retirement plan).
- **Hours:** Flexible 40-hour week. Primary hours incorporate afternoons/early evenings (e.g., 10:00 AM – 6:30 PM, M–F) to align with resident employment and vocational schedules.
- **Reports To:** Clinical Director

The Opportunity

We are seeking a compassionate social worker to provide dedicated case management and re-entry navigation for our intimate residential community of **6 to 8 male residents** re-entering society from state/federal prison (including individuals with non-violent, violent, and sexual offenses).

Working with a low resident-to-staff ratio, you will serve as the primary bridge between clinical therapeutic care and daily real-world reintegration. You will work within a collaborative team alongside the Clinical Director, a full-time Health and Wellness Manager, and a full-time House Manager.

In our tiered crisis framework, the Social Worker provides primary case management and daytime crisis support alongside on-site residential staff. During off-business hours, initial on-site operations and de-escalation are managed by residential house staff. The Social Worker serves as a Tier-3 contact for off-hours in case of emergencies only. The Tier-2 coordination is provided by the Clinical Director (coordinating crisis referrals, community resources, or care team communications).



Key Responsibilities

- **In-Reach & Baseline Intakes:** Conduct initial social assessments and maintain communication with prospective residents prior to release to establish clear transition plans.
- **Community Re-Entry Navigation:** Assist residents in securing essential documentation (IDs, benefits), transportation, outpatient medical/dental care, educational programs, and employment opportunities.
- **Care Coordination:** Partner with external service providers (substance use programs, probation officers, housing networks) and collaborate daily with the Clinical Director to align treatment goals.
- **Supportive Case Management:** Conduct regular 1-on-1 progress check-ins with residents to track re-entry milestones and support daily problem-solving.
- **Tiered Crisis Support:** Serve as a Tier-2 resource during acute resident emergencies, providing crisis case coordination, emergency referrals, and liaison support alongside on-duty house staff and the Clinical Director.
- **Documentation & Compliance:** Maintain accurate, timely case records and progress notes in compliance with professional standards, confidentiality rules, and organizational policies.

Qualifications

- **Education:** Master's Degree in Social Work (MSW preferred) or Bachelor's Degree in Social Work (BSW) with strong re-entry or residential experience. *(Open to Registered Clinical Social Worker Interns seeking hours toward LCSW licensure under our licensed Clinical Director).*
- **Experience:** 2+ years of social work, case management, or residential care experience preferred. Familiarity with trauma-informed care and criminal justice re-entry is a strong plus.
- **Mindset:** Deep commitment to working with justice-involved individuals with objectivity, clear professional boundaries, and compassion.
- **Requirements:** Valid driver's license, ability to complete local/regional travel as needed, and successful completion of a standard background check.

How to Apply

Applications are reviewed on a rolling basis (priority deadline: **August 28, 2026**).



Please submit your resume/CV and a brief cover letter outlining your social work philosophy and commitment to re-entry care to Dr. Carla Paredes at cparedes@josephhouseus.org.

Unsure if you meet every qualification? If you are a social worker passionate about restorative justice, human dignity, and re-entry care, we encourage you to apply. Joseph House is growing, and we are always eager to connect with mission-aligned professionals—whether for this Social Worker role or for future program and outreach opportunities.